

## **Coordinator of Religious Education Job Position Unitarian Universalist Congregation, Stamford, CT**

The Unitarian Universalist Congregation (UUC) in Stamford, CT is looking to fill a part-time (15 hours per week) position as a Coordinator of Religious Education for Children and Youth. Position will remain open until filled. Salary of approximately \$18,000 based on experience.

### **OVERVIEW**

The Religious Education program at the Unitarian Universalist Congregation welcomes and accepts all children and youth and values the gifts they bring and the people they are. The RE program aims to: build community by celebrating life's journey, milestones, and intergenerational connections together; nurture spiritual growth and development by fostering a free and responsible search for truth and meaning and awakening reverence for life; foster our children's U.U. identity by teaching them about our principles and sources, heritage, and traditions; and promote commitment to justice and ecological sustainability in the world through education, service and social action.

### **JOB SUMMARY**

The Coordinator is a **dependable, creative collaborator** who organizes a meaningful, enriching 10-month Religious Education program for the faith development of children and youth. The Coordinator will be present at UUC 2-3 Sundays per month, on an established schedule determined in consultation with the Minister. This position is supervised by the Minister and works in collaboration with the Minister, Board, and the RE Ministry Team.

### **KEY RESPONSIBILITIES :**

- Coordinate and oversee the Religious Education program.
- Support and organize weekly lessons' activities that engage children and youth and foster identification with the Unitarian Universalist Principles.
- Support the vision of Religious Education based on the Unitarian Universalist Principles and Sources.
- Communicate regularly with families, volunteers and RE Ministry Team members
- Assist the RE Ministry Team in growing our religious education program based on UU best practices and family/congregation needs.
- Provide and support children and youth ministry in a flexible, proactive, and responsive way.
- Collaborate with, train and support religious education teachers.
- Plan special extra-curricular events such as family nights and social action projects.
- Collaborate with Minister and Lay Leaders on Worship Services, including Time for All Ages and 6-10 Multigenerational Services per year
- Maintain enrollment and attendance records and RE calendar
- Manage RE finances

- Write regular (monthly or bimonthly) reports to the Board; communicating with the congregation through our newsletter and social media; and assist with outreach to new and visiting families.
- Network with local religious educators and LREDA and pursue regular opportunities for professional development.

## **QUALIFICATIONS**

- Undergraduate degree in education, child development, social work or related field, preferred.
- Experience teaching religious education or related programs
- A commitment to UU principles and values
- A love of working with children and youth of all ages and skill with intergenerational coordination
- Experience coordinating youth programs, preferred
- Experience recruiting, training and supporting volunteers
- Strong organizational and project management skills.
- Ability to work independently
- Excellent communication skills; comfortable presenting to groups
- Technology savvy including use of presentation tools.
- A commitment to racial, social, and environmental justice

## **TO APPLY**

Email resume and cover letter to [uustamford@gmail.com](mailto:uustamford@gmail.com).

UUC is an equal opportunity employer. Qualified individuals are encouraged to apply without regard to race, color, religion, gender, gender identity or expression, pregnancy, sexual orientation, age, national origin, marital status, citizenship, disability, veteran status, or any other protected characteristic as established under law.

Visit our website to learn more about this historic downtown congregation: <https://uustamford.org>